



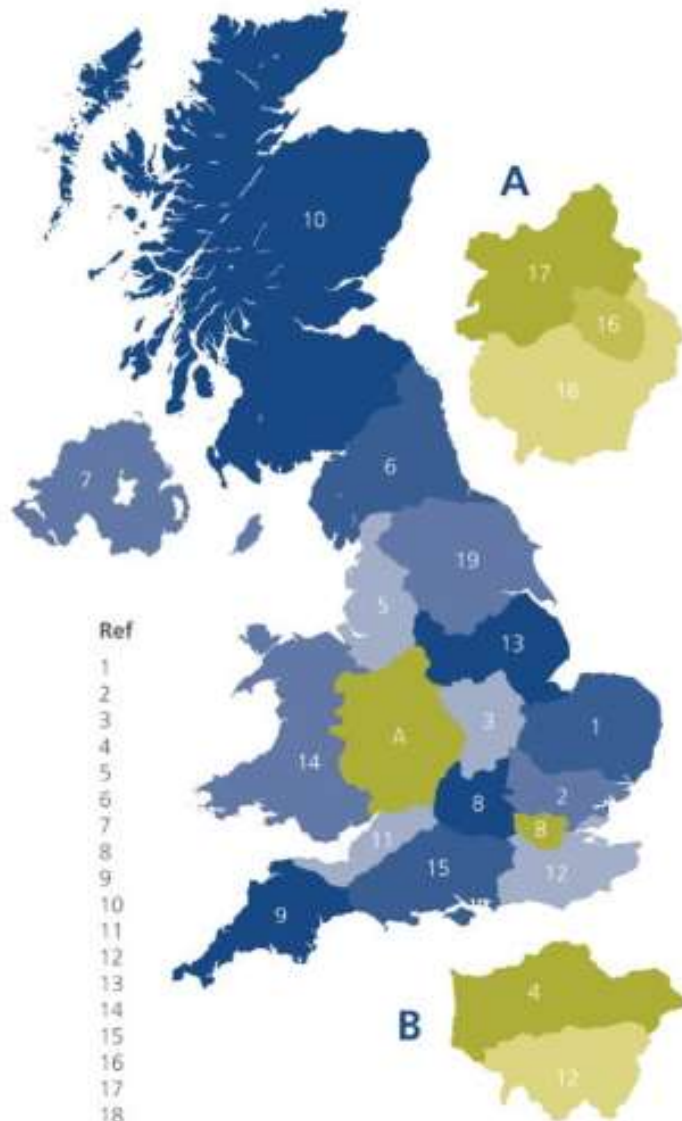
 **UK
Foundation
Programme**



Applying to UKFP 2022

foundationprogramme.nhs.uk

twitter: @UKFPO



Unit of Application	Ref
East Anglia	1
EBH	2
LNR	3
North London	4
North West of England	5
Northern	6
Northern Ireland	7
Oxford	8
Peninsula	9
Scotland	10
Severn	11
South Thames	12
Trent	13
Wales	14
Wessex	15
West Midlands Central	16
West Midlands North	17
West Midlands South	18
Yorkshire and Humber	19

19 Foundation Schools/Units of Application (UoAs)

14 Specialised Units of Application (SUoAs)

Applicants

Please select a start group from the options below to view the related information:



UK Foundation programme



Medical and Public Health Specialties



Dental Specialties



Pharmacy Programme



Healthcare Sciences

Welcome to Oriel

Oriel is the UK wide portal for recruitment to postgraduate medical, dental, public health, healthcare science and pre-registration pharmacy training. Applicants will use Oriel for all stages of the recruitment process.

If you are planning to make an application and have not yet registered on Oriel, please click on one of the options in the 'Applicant' area to view the relevant information.

If you are visiting Oriel as an assessor please select the option in the 'Not an applicant' area.

Please note that Oriel is only supported on the following browsers: Chrome, Edge, Safari and Firefox. For further information, please refer to the FAQs.

IMPORTANT - this is a new version of Oriel. If you previously had an account on the legacy Oriel system, this will no longer be valid. You MUST register for a new account on Oriel.

Registered users can log in below

Login

Not an Applicant?

Please select from the options below to view the related information:

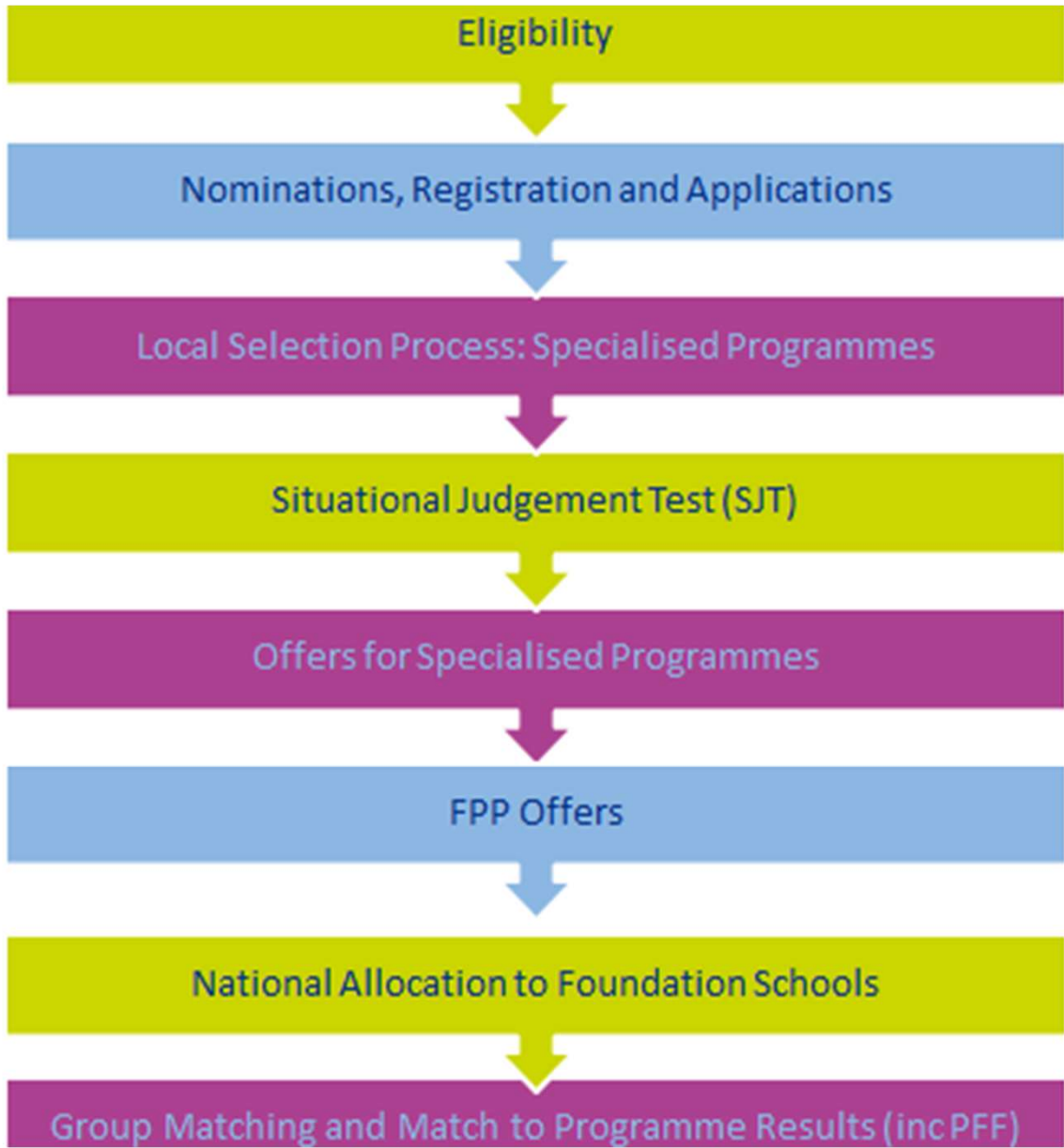
Select this option to find help and resources for Assessors.

Assessors

Select this option to find information and resources for Employers

Employers





National Timeline



Nomination / Registration

Applicants must be eligible/eligible with conditions or nominated by the medical school to apply



- All UK graduates from the last two years are nominated by the medical school
 - You will receive an email inviting you to confirm your nomination
 - You should not create an account (only use nominated information from medical school)
 - You must confirm your nomination (click the link in your email 'Nominee Confirmation required')
 - If you do not receive this email, **contact your medical school immediately**
 - You must register with the email address your medical school used to nominate you with
- Eligibility applicants should have already applied via the Eligibility process and do not need to be 'nominated' (eligibility confirmed via UKFPO)
- Military applicants are not required to apply via Oriel (contact Defence Deanery for details)

Dates



Eligibility registration/application window:

09:00 (BST) 14th July – 4th August 2021 (12:00 midday BST)

National application window:

Registration from 1st September 2021

Applications 09:00 (BST) 8th September – 22nd September 2021 (12:00 midday BST)

No late applications considered under any circumstances

UKFPO endeavours to release outcomes as early as possible on specified dates.

All dates/times listed are local UK time (BST/GMT)

NEW for 2022



- **Specialised Foundation Programmes (SFP)** – previously known as AFP (Academic Foundation Programmes)
 - All applicants are eligible to apply for these! Check the Applicants' Handbook for details
 - Important! White Space Questions will appear automatically if you select that you wish to apply for SFP on Oriel.
 - White Space Questions are not used by every Foundation School/SUoA!
 - Refer to the specific SUoA website to see requirements for their shortlisting processes
 - If the SUoA does not require white space answers, you will need to put 'n/a' in the boxes or you won't be able to submit your application
 - SFPs can now be preferred until 6 January 2022

- **One all-encompassing application form**, so applicants will only submit one main application form that will include:
 - The option to apply for specialised foundation programmes (SFP) as well as FPP (Foundation Priority Programmes)
 - Pre-Allocation for Personal Circumstances requests (the new name for what was known as Special Circumstances)
 - SJT Reasonable Adjustment requests

NEW: Pre-allocations and SJT RAs in Oriel



- **Pre-allocation based on personal circumstances** (previously known as “Special Circumstances”)
 - Applicants apply in the main application form
 - Evidence uploaded to Oriel (do not email evidence to the UKFPO)
 - Pdf form still needs to be downloaded from UKFPO website and completed – but needs to be uploaded to Oriel application form
 - The criteria for pre-allocation for UKFP 2022 are:
 1. Parental/guardian responsibilities
 2. Primary and significant caring responsibilities
 3. Medical condition
 4. Unique circumstances
 - 5a) Educational circumstances
 - 5b) Widening participation

- **Reasonable Adjustments for the SJT** now requested in the main application form:
 - Evidence is not required at the time of application
 - Will be requested later if needed – make sure you have it

Vacancy Search (main FP application)



The screenshot shows the Oriel Vacancy Search interface. At the top, the Oriel logo is on the left, the date and time '5/18/2020 1:41:19 PM' are in the center, and 'UAT environment' is on the right. A navigation sidebar on the left includes links for Dashboard, Vacancies (highlighted), Foundation programmes, Recruitment leads, Resource Bank, News, and FAQs. The main content area is titled 'Search criteria' and includes a search bar, a toggle for 'Advanced search filters' (set to 'On'), and several dropdown menus for 'I am applying for:', 'Recruitment lead:', 'Recruiting for:', 'Training programme:', and 'Post type:'. A 'Search' button and a 'Clear' button are at the bottom right of the search criteria section. Below this, a 'Vacancies' section shows '4 results found' and a 'Sort by' dropdown set to 'Closing date (soonest fi...'. A card for 'Foundation Programme - 2FP' is visible with an 'Open' button. To the right, a detailed view of the 'Foundation Programme - 2FP' vacancy is shown, including fields for Vacancy ID, Training programme, Staff group, Grades (Places), and Post type. A 'Share' button, 'View application form' button, and 'Apply' button are also present. A help icon with a notification bubble is in the bottom right corner.

Search criteria

Search... Include closed vacancies: **No**

Advanced search filters: **On**

Advanced search

I am applying for: Recruitment lead: Recruiting for:

Training programme: Post type:

Vacancies 4 results found

Sort by:

Foundation Programme - 2FP

Foundation Programme - 2FP

Vacancy ID: UKFPO/21-22/PWY/0100474150/FP

Training programme: Foundation Programme

Staff group: Foundation

Grades (Places): 2FP(8000)

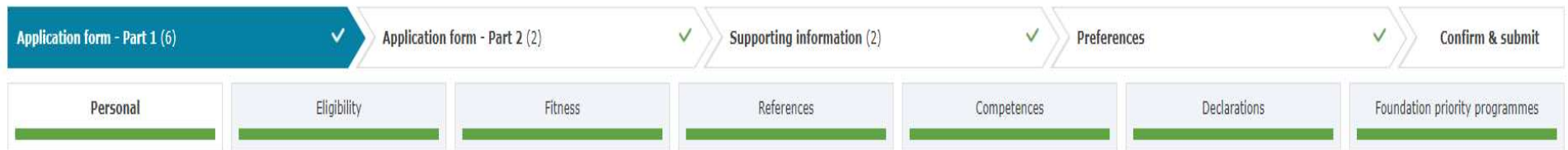
Post type: Foundation Programme (2 year)

Application Form



UKFPO - Foundation Programme - 2FP [UKFPO/22-23/950/FP/266381/0000082941]

Closing Thursday 20 May 2021 13:20



PERSONAL DETAILS

PAGE TRACKER - If you wish, please tick this box to remind yourself this page is complete: (information will be displayed on your Application Summary)

The information you enter on this Part One form* will be passed direct to the recruiting department at the area/region or national recruiting organisation. It will not be used in assessing and scoring your application. If you are successful the details entered in this part of the application form will then be passed to your prospective employer and/or HR department.

* Pages 1 to 4, e.g. Personal, Eligibility, Fitness, References

Please note incomplete application forms will not be considered.

I confirm that I understand the implications if I do not complete this application form correctly (*)

Yes

CONTACT INFORMATION

You must complete and submit your application form on Oriel between **09:00 (BST) on Wednesday 8 September and 12:00 (midday BST) on Wednesday 22 September 2021.**

Late applications will not be accepted under any circumstances.

Application Score



Educational Performance Measure
(EPM) Score (43 for decile + 7 for
additional educational achievements
(EA) = maximum of 50)

+

Situational Judgement Test Score (SJT)
(maximum of 50)

= Total FP Score (maximum of 100)

Educational Performance Measure (EPM)



Decile score calculated by medical school (max. 43) plus any additional educational achievements (EAs) (max. 7) Max. total = 50

Verified EA scores released on 11 October 2021 (check your score in case you wish to appeal)

UKFPO will not contact applicants if they have submitted incorrect evidence

Decile	Score
1	43
2	42
3	41
4	40
5	39
6	38
7	37
8	36
9	35
10	34

Educational Achievements (EA)



Additional Degree
(one only)

Evidence to be
uploaded as part of
application form

Maximum: 5 points

Publication

(maximum of two)

1 point per publication
PUBMED ID

Maximum: 2 points

Maximum of 7 points in total for EA

Additional Degree



- Awarded/ratified by **3 November 2021**
- Evidence of Level 7 Masters for 4 points
- Upload evidence as a single document
- English translation required
- No transcripts
- No Higher Education Achievement Reports (HEAR)

Publication(s)

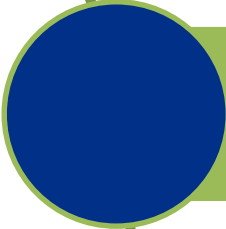


- Publication must be published and available on PUBMED
- Include PUBMED ID on application form
- Author and title on application form must be identifiable on PUBMED
- Points will not be awarded for collaborators
- No DOI, ISBN or PMCID numbers
- Avoid copying and pasting PMID numbers (type them in carefully so they match PUBMED exactly)
- Double check your PUBMED ID before submission

Educational Achievements (Additional Degrees and Publications)



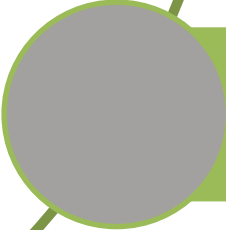
You **MUST** include your additional degree/publications on your initial application to be considered and/or be eligible to submit an appeal!



If you do not include your additional degree/publications on your initial application in the first instance, you **CANNOT** submit an appeal to add later.



Points are determined by an independent panel. UKFPO is not permitted to confirm if you would receive points or not.

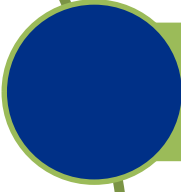


UKFPO is not permitted to review your evidence in advance and/or offer advice to applicants. You must use the guidance provided.

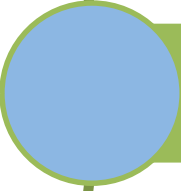
Educational Achievements (Additional Degrees and Publications)



UKFPO cannot endorse any one independent company for the purposes of verifying or determining equivalence with the UK classification system.



It is the responsibility of each applicant to locate a suitable company and obtain the required evidence of GPA calculations and to demonstrate equivalence with UK standards.



The onus is on applicants to locate a suitable company (as examples, National Academic Recognition Information Centre (NARIC) and Scholaro may be able to provide this service). The UKFPO does not endorse any organisations.



As UKFPO cannot provide a pre-checking service, it is better to include than to exclude.



If your degree has not yet been ratified, please see the relevant section in the Applicants' Handbook.

Educational Achievements (EAs) not published/ratified by application deadline

Evidence to be provided as part of a Stage 1 EA appeal

- To claim points for a publication not published OR degree **not** ratified by 22 September (application deadline) but *due to be* published/ratified by 3 November 2021, you **must** include this in your Oriel application
 - Evidence upload not required at this stage (upload a blank document/write a dummy PUBMED ID)
- You will receive a verified score of '0' – don't worry about this
- Provide the evidence by 11 November 2021 as part of a Stage 1 EA appeal
- Valid evidence not provided by this date will result in no points awarded for the claimed EA(s)
- If accepted, you will be awarded the appropriate number of points.



Situational Judgement Test (SJT)

foundationprogramme.nhs.uk

twitter: @UKFPO

Situational Judgement Test (SJT)



- The SJT is a measure of meeting the attributes required to be a foundation doctor, as defined in the national FP personal specification
- It is not an assessment of your clinical knowledge
- All applicants are required to sit the SJT, including SFP and FPP applicants and defence deanery
- **Reasonable adjustments**
 - must be requested at the time of application (on the main application form)
- **Extenuating circumstances**
 - Must be claimed within one working day of the SJT sitting you were registered for
 - Cannot be claimed if you have taken and completed the test

Booking
window for all:
4 – 7 October
2021

Take the test
from home or
test centres all
over the world

 **UK
Foundation
Programme**

First come,
first served

29 September – 3 October
Applicants with
approved
reasonable
adjustments to
book their SJT
slot.

- Invigilated test
- 70 questions
- 2 hours 20 minutes
- ID checked
- No smart watches, no pens/pencils, no papers
- Scores marked national and translated to a 0 – 50 point scale
- Practice papers and resources available on UKFPO website

Test windows:
6 – 18 December 2021
and
17 – 22 January 2022
You choose the date,
time and location of
your test

Preferences

- Applicants can amend SFP preferences until 6 January 2022 (12:00 noon GMT)
- Applicants can amend foundation school and FPP preferences until 17 February 2022 at 12:00 noon GMT
- Applicants must rank all foundation schools (even if approved for pre-allocation)
- Rank groups and individual programmes after allocation to foundation school

Preference (20)

Search...

Select All Select None

Rank 1: Northern Ireland (places:243)

Rank 2: Scotland (places:789)

Rank 3: Wales (places:326)

Rank 4: Peninsula (places:189)

Rank 5: North West of England (places:793)

Rank 6: Yorkshire and Humber (places:562)

Rank 7: Essex, Bedfordshire and Hertfordshire (places:306)

No Preference (0)

Search...

Select All Select None

Linked Applications



- Both applicants must preference UoAs in the same order
 - One applicant wishing to link will receive an email. You must confirm the link in the email for linking to work.
- Link to FP applicants only (that is, not military)
- Links will be severed if: -
 - a) Either or both accept SFP or FPP
 - b) Either or both are placed on reserve list
 - c) Preferences are changed after application submission
- Both must be allocated to primary list
- Allocated to school according to score of lower ranked applicant
- Local policies vary at group/programme level

Pre-allocation

(previously known as Special Circumstances)



- The criteria for **pre-allocation based on personal circumstances** for UKFP 2022 are:
 1. Parental/guardian responsibilities
 2. Primary and significant caring responsibilities
 3. Medical condition
 4. Unique circumstances
 5. a) Educational circumstances
b) Widening participation
- Applications via Oriel
 - Pro-forma required (found on UKFPO website)
 - Evidence (completed form and supporting documents) required to be uploaded to Oriel
- Circumstance must be relevant at the time of application
- Requested foundation school must be ranked first
- Not applicable for SFP, FPP or PFF
- Applicants cannot link
- Applications will be considered by a national panel
- You must score highly enough to be placed on the primary allocation list (pre-allocation will be honoured if possible but is not guaranteed for applicants on the reserve list)

National Allocation

- Applicants will be allocated in rank order (meritocratic – highest rank allocated first)
- If all the places are filled at your first choice foundation school, the system will look at your second preference, and so on down your list of preferences until a space is available
- Linked applicants will be allocated based on the score of the lower ranked applicant of the pair



Primary List

Allocations on Thursday
10 March 2022

Match to Programme
results on Thursday 7
April 2022

Reserve List

Batch allocations
April – June 2022

Supporting Trainees Entering Practice (STEP)



- Supports transition from medical school to foundation training; two-way transfer
- Health and welfare, educational progress and professional performance, and patient safety
- Students complete STEP form online
- Medical school endorses information
- Separate process for F1 to F2

Employment

Employer Responsibilities: -

- Pre-employment checks, including occupational health and references
- Pay
- Banding
- Rotas
- Contract of employment
- Accommodation (if applicable)
- Shadowing and Induction



SFP, FPP, FP, PFF



- New for 2022: All applicants apply to the main Foundation Programme (**FP**) vacancy on Oriel and can as part of this application select to be considered for
 - 1) Specialised Foundation Programmes (maximum 2 Specialised Units of Application) → **SFP**
 - 2) Foundation Priority Programmes → **FPP**
- Applicants can also apply separately for a Psychiatry Foundation Fellowship → **PFF**
 - Further details will be provided separately



Specialised Foundation Programmes (SFP)

Previously known as Academic Foundation Programmes (AFP)

foundationprogramme.nhs.uk

twitter: @UKFPO

Specialised Foundation Programmes (SFP)



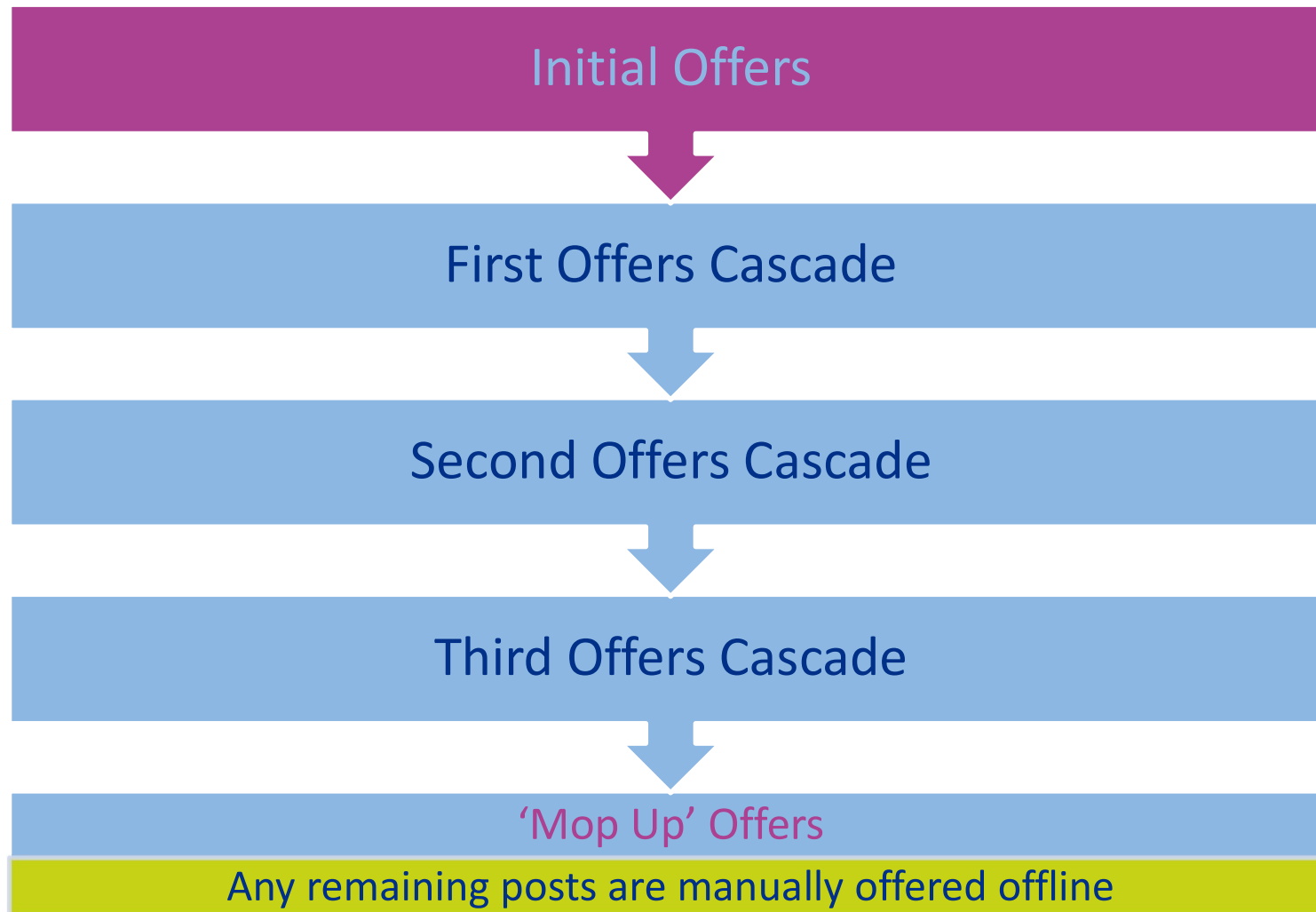
- Academic/research, education and teaching, and leadership and management
- Explore academia/education/leadership as a career at the same time as developing your clinical and generic skills
- ‘Academic’ or specialised supervisor
- All FP applicants eligible to apply, if you’re interested!

SFP Selection



- Applicants will need to apply to each SUoA (**up to a maximum of two**) in part 2 of the main FP application form.
 - “Specialised Unit of Application” (SUoA)
 - White space questions
 - Educational achievements (separate to main FP)
- **SUoA score determined locally**
- **You submit SFP applications as part of your FP application**
- **All SFP offers are subject to a satisfactory SJT score**

SFP - Offers



SFP - General Information



- ✓ Highest scoring SFP applicants will receive offers first
- ✓ If higher scoring applicants decline these offers, they will then be offered to lower scoring applicants
- ✓ **Familiarise yourself with the SFP offers timetable**
- ✓ All SFP offers are subject to a satisfactory SJT score
- ✓ If you accept an SFP offer, you are excluded from the FP allocation
- ✓ If you do not secure an SFP post, you will be included in the FP allocation automatically



Foundation Priority Programmes (FPP)

foundationprogramme.nhs.uk

twitter: @UKFPO

Foundation Priority Programmes (FPP)



- Incentives for these posts include financial benefits, unique teaching and leadership opportunities and specialty experiences (please visit foundation school websites)
- Select in main application form if you wish to be considered (the last tab in part 1)
- Rank individual programmes **by 17 February 2022**
- Offers to individual programmes before national allocation to foundation schools
- If you accept an FPP offer, your FP application will be withdrawn

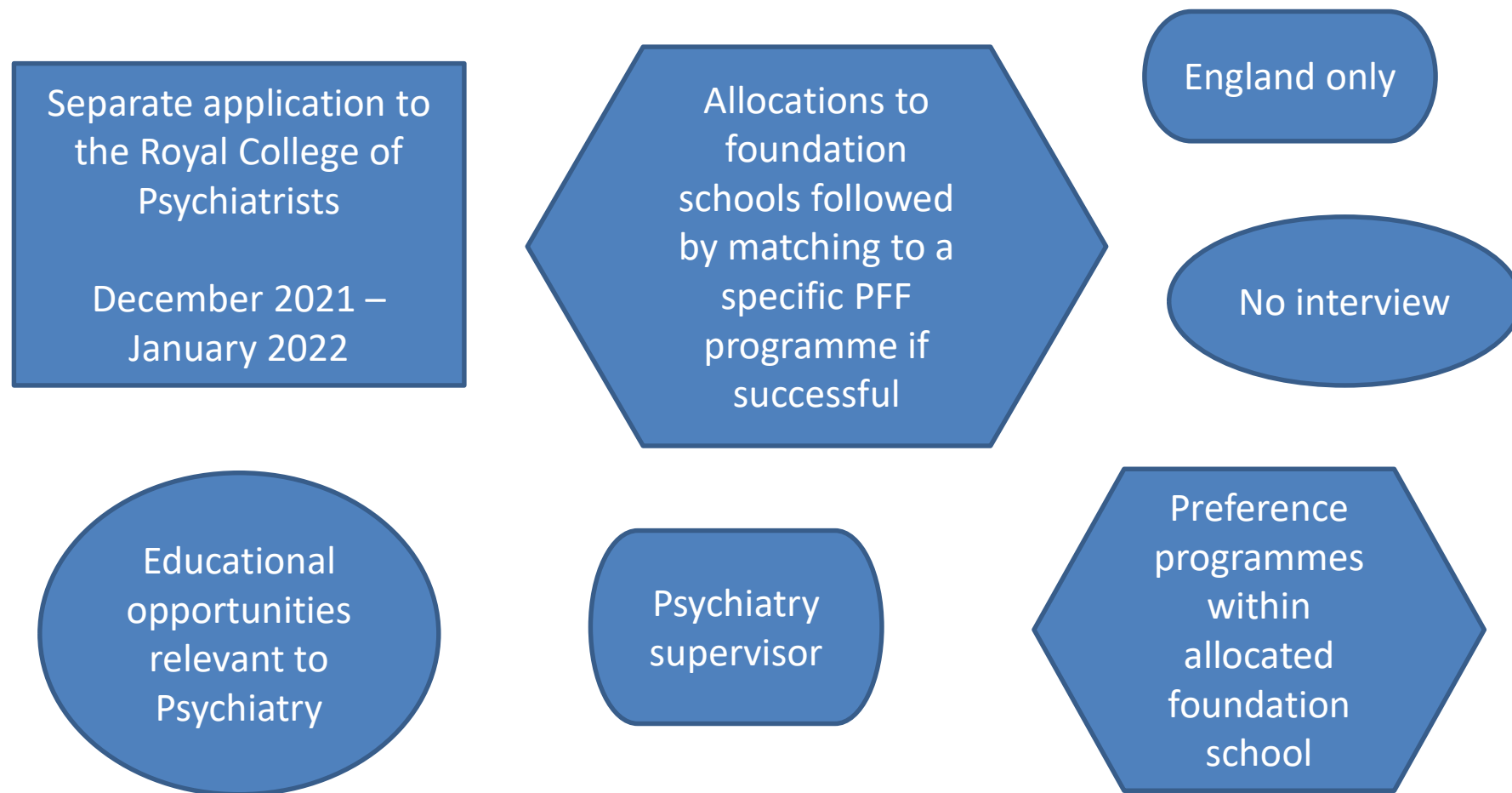


Psychiatry Foundation Programme (PFF)

foundationprogramme.nhs.uk

twitter: @UKFPO

Psychiatry Foundation Fellowships (PFF)



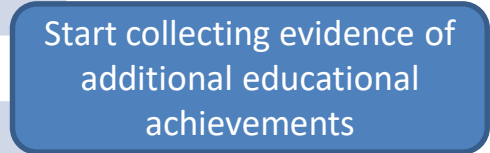
Useful Tips



Do not leave your application to the last minute! **Late applications are not accepted under any circumstances**



Read the [Applicants' Handbook](#) multiple times and refer to it when applying and throughout the allocation process



Check your Oriel account and registered email address for updates regularly

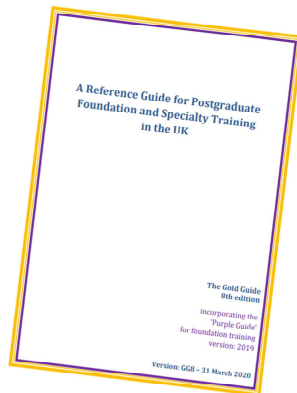


Print/save the timeline and add important dates to your diary. You need to be familiar with dates so you do not miss important processes.



Thank you for listening!

Any questions?



UK Foundation Programme Office
Based in offices across the UK

helpdesk@foundationprogramme.nhs.uk

www.foundationprogramme.nhs.uk